ADARSH SCHEME SECTION
SCHEME FOR SANSKRIT PROMOTION
(Central Schemes of Ministry of Education, Government of India)
Under
CENTRAL SANSKRIT UNIVERSITY, DELHI
Established by an Act of Parliament
56-57, Institutional Area, Janakpuri, New Delhi-110058
Website: www.sanskrit.nic.in

Advertisement No. 01/2026 **Dated 28.01.2026**

RECRUITMENT NOTIFICATION 01/2026

DIRECT RECRUITMENT OF VARIOUS NON-TEACHING & OTHER ACADEMIC POSTS IN ADARSH SANSKRIT MAHAVIDYALAYAS (ASMs)/ADARSH SANSKRIT SHODH SANSTHANS (ASSSs) RECOGNIZED UNDER THE CENTRAL SCHEMES FOR SANSKRIT PROMOTION

The Central Sanskrit University, Delhi (CSU) is the nodal agency of the Ministry of Education, Govt. of India for implementing the Central Schemes of the Govt. of India for Sanskrit Promotion. Under one of the Central Schemes i.e. "**The Scheme for Financial Assistance to Institutions Recognized as Adarsh Sanskrit Mahavidyalayas (ASMs)/Adarsh Sanskrit Shodh Sansthans (ASSSs) (Revised Adarsh Scheme-2022)",** various institutions have been recognised as ASMs/ASSSs, in different parts of the country, for financial assistance. In this context, under the provisions contained in this Scheme, the Central Sanskrit University, Delhi invites online applications from Indian nationals for direct recruitment to the following **Non-Teaching & Other Academic Posts** in various ASMs/ASSSs recognised under aforesaid Scheme on behalf of these grantee Adarsh institutions.

1. The applicants are required to apply through Online post-wise application on the link at www.sanskrit.nic.in under "Recruitment/Notifications" heads and the link is also available in the websites of the concerned 19 ASMs/ASSSs, located in various states of country. **The details of post-wise, institution-wise, category-wise reservation position, Zone-wise recruitment process and procedure for filling up the application etc. are as mentioned below**:-

Sl. No.	Name of the Institution	Post	Age Limit (as on 28.01.2026)	Pay level & Scale (As per 7th CPC)	Number of vacancies & reservation details *			
					UR	OBC	Total	PwBD**
Zone -1								
1.	Shri Ranglaxmi Adarsh Sanskrit Mahavidyalaya, Vrindavan, Distt. Mathura-281121 (U.P.) **Website: www.ranglaxmi.com**	Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
		LDC	32 years	**Level–02** (Rs.19900-63200)	01	01	02	01 Category (C)
2.	Shri Ekrasanand Adarsh Sanskrit Mahavidyalaya, Distt.-Mainpuri-205001 (U.P.) **Website : www.easm.in**	L.D.C.	32 years	**Level–02** (Rs.19900-63200)	01	-	01	
3.	Lakshmi Devi Shroff Adarsh Sanskrit Mahavidyalaya, Harisharnam Kutir, Kalirakha, Distt.-B. Deoghar, Jharkhand-814112. **Website:ldsasmahavidyalaya.com**	Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
		L.D.C.	32 years	**Level–02** (Rs.19900-63200)	01	-	01	
4.	Jagdish Narayan Brahamcharashram Adarsh Sanskrit Mahavidyalaya, Lagma-Rambhadrapur, Via-Lohna Road, Distt-Darbhanga– 847407 (Bihar) **Website : www.jnbasm.net.in**	Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
5.	Rajkumari Ganesh Sharma Sanskrit Vidyapeetha, Kolhanta Patori, Distt.-Darbhanga, Bihar-846003 Website: **www.rkgssv.in**	L.D.C.	32 years	**Level–02** (Rs.19900-63200)	01	-	01	

6.	Sri Swami Prankushacharya Adarsh Sanskrit Mahavidyalaya, Hulasganj, Distt.-Gaya, Bihar- 804407. **Website : www.sspasmv.com**	L.D.C.	32 years	**Level–02** (Rs.19900-63200)	02	-	02	
7.	Dr. Ramji Mehta Adarsh Sanskrit Mahavidyalaya, Malighat, Muzaffarpur-842001 (Bihar) **Website: www.drmasm.in**	College Librarian	As per UGC norms	**Academic Level–10** (Rs.57700-182400)	01	-	01	
		Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
8.	Shri Ram Sunder Sanskrit Vishwavidya Pratishthan, Laxminath Nagar, Ramauli Beloun, Via-Bahera, Distt. Darbhanga-847201 (Bihar) **Website: www.srssvvp.in**	Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
		L.D.C.	32 years	**Level–02** (Rs.19900-63200)	01	-	01	
Zone -2								
9.	Haryana Sanskrit Vidyapeetha, P.O. Baghola, Distt. Palwal-121102 (Haryana) **Website : www.hsvbaghola.ac.in**	LDC	32 years	**Level–02** (Rs.19900-63200)	01	01	02	
10.	Shri Diwan Krishan Kishore S.D. Adarsh Sanskrit College Ambala Cantt, Haryana-133001. **Website**: **www.sdsanskritcollegeambala.in**	Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
		L.D.C.	32 years	**Level–02** (Rs.19900-63200)	01	-	01	
11.	Shri. Bhagwandas Adarsh Sanskrit Mahavidyalaya, PO-Gurukul Kangri, Distt. -Haridwar, Uttarakhand-249404 **Website: www.bdasmharidwar.ac.in**	Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
		L.D.C.	32 years	**Level–02** (Rs.19900-63200)	01	-	01	
12.	Sanatan Dharma Adarsh Sanskrit Mahavidyalaya, Dohgi, Distt. – Una, Himachal Pradesh – 174307. **Website : www.sdasm.in**	Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
		L.D.C.	32 years	**Level–02** (Rs.19900-63200)	01	-	01	
13.	Himachal Adarsh Sanskrit Mahavidyalaya, Jangla, Teh.- Chirgon, Distt. Shimla, Himachal Pradesh – 171214. **Website : www.sktjangla.com**	Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
Zone -3								
14.	Calicut Adarsha Sanskrit Vidyapeetha, PO-Balussery, Dist-Kozhikode, Kerala-673612. Website: **www.calicutadarsha.com**	College Librarian	As per UGC norms	**Academic Level–10** (Rs.57700-182400)	01	-	01	
		Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
		LDC	32 years	**Level–02** (Rs.19900-63200)	02	-	02	
15.	Sri Ahobila Muth Adarsh Sanskrit Mahavidyalaya, 53, Sannidhi Street, Madurantakam, Tamil Nadu-603306. **Website**: **www.mkmsanskritcollege.org**	Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
		U.D.C.	32 years	**Level–04** (Rs.25500-81100)	01	-	01	
		L.D.C.	32 years	**Level–02** (Rs.19900-63200)	02	-	02	
Zone -4								
16.	Vaidika Samshodhana Mandala (Adarsh Sanskrit Shodha Samstha) T.M.V Colony, Mukundnagar, Pune - 411037. **Website :** **www.vaidikasamshodhanamandala.in**	Section Officer	35 years	**Level–07** (Rs.44900-142400)	01	-	01	
		Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
		Professional Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
		LDC	32 years	**Level–02** (Rs.19900-63200)	02	-	02	

Zone-5								
17.	Sri Sitaram Vaidic Adarsh Sanskrit Mahavidyalaya, 7/2A P.W.D. Road, Kolkata - 700035. **Website:** **www.srisitaramvaidicasm.com**	Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
		U.D.C.	32 years	**Level–04** (Rs.25500-81100)	01	-	01	
18.	Kaliachak Bikram Kishore Adarsh Sanskrit Mahavidyalaya, Vill-Kaliachak, PO-Heria, Distt-Purba Medinipur, West Bengal -721430. **Website**: **www.kaliachakbkasanskritmahavidyalaya.org**	College Librarian	As per UGC norms	**Academic Level–10** (Rs.57700-182400)	01	-	01	
		Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
		L.D.C.	32 years	**Level–02** (Rs.19900-63200)	01	-	01	
19.	Radha Madhava Adarsh Sanskrit Mahavidyalaya, Nambol, Manipur-795134. **Website : www.radhamadhava.net**	College Librarian	As per UGC norms	**Academic Level–10** (Rs.57700-182400)	01	-	01	
		Assistant	35 years	**Level–06** (Rs.35400-112400)	01	-	01	
				Total vacancies	**41**	**02**	**43**	**01**

*** "The table above shows the institution-wise posts as per the reservation rosters of each institution. Most of these posts belong to a single cadre."**

Note:-

i. **OBC – Other Backward Classes (Non-creamy layer), UR – Unreserved, PwBD-Persons with Benchmark Disability.**

ii. *** PwBD:-Position earmarked for Persons with Benchmark Disability as per the Govt. of India norms. For the post (s) reserved for PwBD, candidates from any category i.e. UR/SC/OBC/EWS may apply. Categories under PwBD reservation are as follows: -**

iii. **Category (c): Locomotor Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, and Muscular Dystrophy.**

iv. **Applicants must submit the online application and ensure that the corresponding hard copy reaches the office by the specified time line. Applications not fulfilling this dual requirement will be rejected without any further correspondence.**

2. **Zone-wise Recruitment :-** Adarsh Institutions are society/trust-run private educational institutions. Rectt./Selection for the vacant posts in these institutions is centrally done at Central Sanskrit University (being grantor agency) on behalf of these institutions. The respective institution is the appointing authority for the selected candidates. The candidates so appointed are the employees of that particular institution without any transfer liability/possibility to any other institution. The provision relates only to pre-appointment preference/allotment & shall not be construed as permitting any transfer after appointment.

These Adarsh institutions are divided into the following zones for the purpose of recruitment: -

1) **Zone-1:** The institutions in **Uttar Pradesh, Bihar & Jharkhand**
2) **Zone-2:** The institutions in **Himachal Pradesh, Haryana & Uttarakhand**
3) **Zone-3**: The institutions in **Kerala, Karnataka, Telangana & Tamilnadu**
4) **Zone-4**: The institutions in **Rajasthan & Maharashtra**
5) **Zone-5**: The institutions in **Manipur & West Bengal**

For purposes of facility, stability, continuity in these institutions, it is necessary that these posts are filled by zone-wise examinations, allowing open opportunity to all to apply anywhere without any restriction but also making this opportunity open zone-wise. Further the zones so divided are as per the specific convenience of the Adarsh institutions and its spread and there is no comparison with any existing Government or any other Zonal Systems. Any interested applicant can apply in any zone without the restriction of domicile but in only one zone. This is more thoroughly explain in the following paras. The selected candidate will be allotted to one of the institutions within the zone as per the option of the candidate and his/her inter se merit. **Accordingly, a zone-wise merit list will be announced.**

Candidates may apply for more than one post (e.g., LDC, UDC, and Assistant) subject to the following conditions:

- **Zone Restrictions:** For any specific post category, candidate may apply to **one zone only**. However, if applying for a second or third post category, candidate may choose the same zone or a different one.
- **Fees:** A separate application fee must be paid for each post applied for, as detailed in the "Application Fee" section.

- **Exam Centres:** You may choose any examination centre regardless of the zone you applied for. For example, you may apply for a post in the Manipur zone but opt to take the exam at a Delhi centre.

Illustrative Examples

Example 1: Valid Multiple Applications-

- **Candidate X** applies for the **LDC** post in Manipur (Zone-5) and the **UDC** post in Zone-3 (assuming eligibility).
- **Exam Centre Choice:** Chennai.
- **Result:** Both applications are **valid** because they are for different post categories.
- **Fees:** The candidate must pay the application fee **twice** (once for each post).
- **Centre Status:** Allowed. Candidates may choose any centre regardless of their applied zones.

Example 2: Partial Validity (Duplicate Category Rule)-

- **Candidate Y** applies for:
  1. **LDC** in Manipur (Zone-5)
  2. **LDC** in Zone-3 (**Invalid duplication, the system will not allow for the same post**)
  3. **UDC** in Zone-3
- **Exam Centre Choice:** Delhi.
- **Result:** The application is **valid only for one LDC post** and the **one UDC post**. Since a candidate can only apply for one zone per category, the second LDC application will be rejected or considered invalid.
- **Fees:** Fees must be paid for each application submitted; however, only the valid applications will be processed.
- **Centre Status:** Allowed.

3. **Modification of Posting Preferences:** The online application portal allows candidates to select their preferred Zone and specific posting locations within that Zone. While these selections are generally considered final upon submission, a three-day modification window will be provided following the application deadline. During this limited period, candidates may log in to update their Zone or location preferences. As dates for this window will be announced separately, candidates are advised to monitor the official website regularly for updates. Any requests received thereafter will not be allowed. Candidates are strictly advised to be aware of the timelines and to act accordingly.

4. **Time lines for application process:-** The candidates are advised to note the following points: -

Schedule of submission of online application, followed by submission of Hard copy, is as under: -

- **Starting date of Online Registration/Submission of application: 28.01.2026 (Wednesday).**
- **Last date of Online Registration/Submission of application: 27.02.2026(Friday) by 11.30 p.m. (IST) [after which the link will be disabled]**
- **Correction in the particulars in online application form (correction window) – from 28.02.2026 to 02.03.2026 (03 days).**
- **Last date of receipt of hard copies:- 10.03.2026 (Monday) by 6.00 p.m. (IST).**

QUALIFICATIONS & ELIGIBILITY:

5. **Qualifications and other eligibility criteria for the above-mentioned posts are at Annexure-I.**
Qualifications and other eligibility criteria is the same as per UGC, Govt. of India norms, Regulations on Recruitment Rules of CSU (CRR-2025 of CSU), Ordinances of CSU, Revised Adarsh Scheme-2022. Further, any amendments shall be strictly in accordance with the guidelines prescribed by the UGC, Govt. of India norms, Regulations on Recruitment Rules of CSU, Ordinance of CSU & Revised Adarsh Scheme-2022, from time to time. These posts will be filled up through Direct Recruitment. This is more thoroughly explained in paras under the heading **SELECTION GOVERNING CRITERIA/RULES.**

6. Interested candidates are strictly advised to note that the date of conduct of examinations and interviews etc. will be intimated in due course only through the website at www.sanskrit.nic.in. Further, candidates are advised to visit the website of the University on regular basis to get updates. No further personal communications are made till the announcement of merit lists.

GENERAL INFORMATION:

7. **The candidates are advised to go through the Revised Adarsh Scheme-2022, CRR-2025 before applying for any of the above advertised posts to ascertain the nature of institutions and the status of appointment of selected candidates in those institutions. The Revised Adarsh Scheme-2022 is available on the CSU's Website at *https://sanskrit.nic.in/uploads/Notification_scheme_2023_08_04.pdf*. CRR-2025 is available on the CSU website link at - https://sanskrit.nic.in/uploads/2025_10_28_Gazette_RR_Ordinance.pdf . The persons appointed against the above advertised post(s) shall be governed as per the provisions of "The Scheme for Financial Assistance to Institutions Recognized as Adarsh Sanskrit Mahavidyalayas (ASMs)/ Adarsh Sanskrit Shodh Sansthans (ASSSs)-2022" and its amendments as issued from time to time.**

SELECTION GOVERNING CRITERIA/RULES:

8. While the CSU Cadre Recruitment Rules (CRRs) and Ordinances are fundamentally designed for CSU personnel (as per Rule 3), the recruitment framework for Adarsh Sanskrit Mahavidyalayas (ASMs) and Adarsh Sanskrit Shodha Sansthans (ASSSs) is governed by the Revised Adarsh Scheme, 2022. Under Para 40 of this Scheme, all teaching, academic, and non-teaching recruitment for ASMs/ASSSs is conducted centrally by CSU, Delhi, in accordance with UGC and CSU regulations.

   Consequently, CSU's CRRs-2025 and Ordinances are adopted as the "Model Rules" for selection in ASMs/ASSSs and are applied *mutatis mutandis*. As the Revised Adarsh Scheme functions as the primary grant-in-aid guideline, it maintains primacy over all other criteria. The application of these model rules is for the sole purpose of recruitment and selection; it does not confer any rights, additional benefits, or entitlements to appointees as compared to employees of CSU, unless such provisions are expressly and consciously provided within the Revised Adarsh Scheme, 2022.

9. **Appointing authority and status of the employee:** The selected candidate(s) will be appointed by the respective Adarsh Sanskrit Mahavidyalaya (ASM)/Adarsh Sanskrit Shodh Sansthan (ASSS) and the candidate will be their employee in which he/she is appointed by the Management Committee of respective ASM/ASSS, and not of the Government of India or Central Sanskrit University, Delhi. The Central Sanskrit University, Delhi is acting as a Nodal Agency for conducting merely the central recruitment process on behalf of these institutions under the provisions of the Revised Adarsh Scheme-2022. All applicants may note that **"All persons employed on teaching as well as other academic and non-teaching posts in the ASM/ASSS receiving financial assistance under this scheme shall be the employees of that particular ASM/ASSS, and not of the Government of India/Central Sanskrit University. They shall not for any purpose be compared with the employees of the Government of India or the Central Sanskrit University under any circumstances. The liability of University shall be limited to the extent of providing grants/financial assistance to the ASMs/ASSSs and administrative control on the issues prescribed in this Scheme."**

APPLICATION:

10. **The registration of the candidate, post-wise application, filling of online application, payment of fees may be find in the online application link given hereunder.**
11. It is the sole responsibility of the applicant to ensure that post for which he/she is applying and as well as the reservation category against which applied, are available under the respective ASM/ASSS as specified in the Notification. Any application submitted with incorrect or mismatched information shall become infructuous.
12. Recruitment process for above posts in Adarsh Sanskrit Mahavidyalayas (ASMs)/Adarsh Sanskrit Shodh Sansthans (ASSSs) shall be conducted centrally at the Central Sanskrit University, Delhi on behalf of these grantee institutions as per UGC Regulations/Recruitment Rules of CSU (CRRs 2025), most importantly as adopted by Revised Adarsh Scheme-2022 and established procedures duly approved by the Competent Authority of CSU. Based on the results of the candidates/selection committee (where applicable) , the CSU shall draw the merit panels zone-wise, as per requirement of the above posts in the concerned ASM/ASSS.
13. After submission of the online application, the candidate shall forward a duly signed hard copy of the application, along with self-attested copies of all supporting documents to "***The Registrar, Central Sanskrit University, 56-57, Institutional Area, Janakpuri, New Delhi-110058"*** through registered post latest by **10.03.2026 (Monday) by 6.00 p.m. (IST),** failing which it may lead to rejection of the candidature. The Central Sanskrit University shall not be responsible for any delay in the receipt of the hard copy of the application beyond the prescribed last date due to

postal delay or any other reason whatsoever. Applications received after the due date shall not be considered, and the candidature of such applicants shall stand automatically cancelled without any further communication. Candidates are directed to submit a duly signed hard copy of the application form along with self-attested copies of all supporting documents/ publications (where applicable), and to produce the originals at the time of Document Verification/Interview or at any stage of the recruitment process, as advised.

14. The fields provided in the online application form may be expanded to furnish necessary additional information.
15. The applicant will be solely responsible for the authenticity of the information submitted by him/her.
16. The last dates as prescribed above may be extended by the Competent Authority of CSU, at its discretion, depending upon the exigencies of the situation. The Competent Authority can also issue amendments to the notification as per rules, if the circumstances so warrant. Further notification/updates will be placed on the website of the CSU, Delhi only. The candidates are strictly advised to visit the CSU's website www.sanskrit.nic.in for all further updates/amendments regularly. For all further updates, the candidate has to rely upon the CSU's website only.
17. **Employed Candidates:** Candidates already under regular Government/Government bodies employed should submit/upload ***"No Objection Certificate"*** from his/her employer, while submitting the application through Online. No Objection Certificate and Vigilance Clearance Certificate, in original, from the employer concerned should be submitted at the time of Documents Verification/Interview. Relaxations, if any, will be allowed as admissible as per CRR-2025 of CSU in appropriate cases including Adarsh guidelines provided such relaxations is recommended by their employer.
18. **Advice to avoid delay:** Candidates are advised to apply well before the prescribed last date of submission of application to avoid facing any hindrance in submission of online applications before the last date, due to probable heavy load on network/server. The CSU/Concerned ASM/ASSS will not entertain any complaint in this regard.
19. **Accuracy of contact details:** Candidates must exercise extreme care when entering their contact information, especially their email ID, registered mobile number, and alternate mobile number. Errors in these fields may prevent essential communications, and the CSU will not be responsible for any resulting failure to communicate. Candidates must ensure that the e-mail address and Mobile Number provided in the Online Application Form are their own or accessible.
20. Applicants seeking reservation benefits available for OBC/PwBD category and fees concession for SC/ST/PwBD, must submit the necessary documents justifying the claim of respective reservation as per Government of India lists/rules/norms. The caste certificate uploaded should be in the format prescribed by the Union Government and should be digitally verifiable.

EXAMINATION CENTRES:

21. The candidate can choose any of the examination centre, for all his examinations, out of **Delhi, Mumbai, Kolkata & Chennai,** irrespective of any post(s) in any zone he/she applied for. Depending upon the availability of the candidates, venue at the given centre, the same examination centre is allowed. However, in circumstances otherwise and administrative expediencies, the Centres may be changed to nearby centres and in such situation, the candidate will be informed by online notification along with issue of hall ticket accordingly. No separate individual communication will be issued.

    Candidates who have applied for more than one post i.e., LDC, UDC, Assistant, Section Officer etc., He/She can attend all examinations in the same Centre, which will be conducted in different time slots/dates. There is no zonal restriction in applying for an examination centre.

APPLICATION FEE:

22. Each applicant, applied for the post of LDC/UDC/Assistant/Section Officer/Professional Assistant, will have to pay application fee of Rs.1000/- (Rs.500/- for SC/ST/PwBD) which can be paid through Online Mode only (provided in the online application). For the post of College Librarian, the applicant will have to pay Rs.3000/- (Rs.1500/- for SC/ST/PwBD) which can be paid through Online Mode only (provided in the online application). Any other mode of payment shall not be accepted towards application fee. The application fee shall be paid strictly as per the applicant's category and amount prescribed, failing which, the application will be deemed as invalid. Fee once paid will not be refunded under any circumstances. This fee is against application for one post i.e., LDC or UDC etc. If the candidate is applying for a different post (i.e, already applied for LDC, now wants to apply for UDC), payment of

another Rs.1000/ (or Rs.500/ for SC/ST/PwBD candidate) required to be paid. Similarly, the excess payment made, if any, shall not be refunded. In cases where the fee paid is less than the prescribed amount, the deficit must be remitted immediately; failing which, the application will be deemed invalid. It is the absolute responsibility of the applicant to show in the application that he/she has paid full prescribed fee. Incomplete application/applications submitted without requisite fee shall be rejected.

UPDATES:

23. **Candidates should keep visiting the website of CSU (only) regularly for all important updates/announcements/information/corrigendum/notices and other details related to selection processes at various stages for filling up of the advertised positions.**

SELECTION CRITERIA/EXAMINATION/SYLLABUS FOR & MODE OF EXAMINATION:

24. **The detailed procedure of Scrutiny of the Applications, selection Criteria, Syllabus for OMR based/descriptive examination, Skill Test, Document Verification and Interview (where interviews are prescribed) will be announced from time to time on the CSU's website at www.sanskrit.nic.in**. Candidates are also advised to go through the Scheme of examination & Syllabus available at CSU's website https://sanskrit.nic.in/uploads/2026_01_05_CSU_NT_Scheme_of_Examination_r.pdf .
25. **Right of amendment and communication:** The CSU reserves the right to alter/insert any corrections/additions in the advertisement in the event of any error etc., for which the candidates are advised to be in the lookout for announcements/notifications in the website of CSU. Information relating to selection process of above posts will be communicated through CSU's websites or email communication to the candidates concerned. Candidates are advised to regularly visit the websites of the CSU only. No other mode of communication will be adopted by the CSU.
26. **General Terms & conditions:**
    - ***(a)*** *Candidates will have to present themselves for the interview/written exam/skill test at their own expenses.*
    - ***(b)*** *Candidates should bring all certificates in original at the time of verification of documents/interview.*
    - ***(c)*** *Candidature of applicants are liable to be cancelled/rejected summarily at any stage of the recruitment process in the event of all or any of the following: -*
        i. *Applications being incomplete.*
        ii. *Application made in the form other than the form available in the institution's website.*
        iii. *Any variation in the Signatures and Photographs. (All the photographs & signatures, pasted/uploaded/done on the Application Form and also on other Documents must be the same.)*
        iv. *Fee not paid as per instructions.*
        v. *Non-forwarding of Self Attested legible copies of all the relevant Certificates/Documents issued by the Competent Authority and clear self-attested photographs in support of the information given in their Application about their Educational Qualifications, Experiences, Percentage of Marks obtained, Proof of Category etc..*
        vi. *Not having the requisite Educational Qualification/Experience/Category Status as on the closing date of the online application.*
        vii. *Incorrect information or misrepresentation or suppression of material facts.*
        viii. *Non-receipt / Late receipt of the prescribed Application Form (Hard Copy) along with self-attested copies of the relevant documents.*
        ix. *If the candidate is found using unfair means or adopting any malpractice at any stage of selection process.*
        x. *Non-production of Original Certificates at the time of Verification of Documents.*
        xi. *Any other irregularity.*
    - ***(d)*** Acceptance of documents/certificates/claims etc. submitted by an applicant will be subject to their verification by the Competent Authorities/Sources. If, any claim/certificate/document is found to be false/fake/incorrect/malafide at any stage of verification before or after appointment, the document in question shall be summarily rejected and action may be initiated against the candidate for this misconduct including rejection of his/her candidature, debarment for further examinations, cancellation of his/her appointment, if already appointed. It may also lead to initiation of criminal action.

CRITERIA DATE FOR COUNTING THE ELIGIBILITY OF THE CANDIDATE:

27. **The date for determining the eligibility of all candidates in every respect shall be considered upto the closing date of the online application as prescribed in the advertisement.** In other words, no candidate shall be allowed to attend examinations/interview if he/she does not possess the minimum qualification and experience etc. as on the closing date of the application for a particular post.

ASSISTANCE TO THE PwBD CANDIDATES

28. Assistance will be provided to the PwBD candidates as per prescribed rules of Govt. of India/UGC. However, they are required to inform the competent authority about availing such facility in advance (at least 10 days before the examinations).

29. Candidates applying for the post(s) reserved for OBC must submit/upload certificate of OBC (non-creamy layer) in the prescribed format as per Standing Instructions issued by Competent Authority, Government of India as amended from time to time. The certificate should be obtained/issued in the current year, in accordance with instructions issued by the Union Government in this respect from time to time. Applicants should ascertain that they belong to the reserved categories (caste) enlisted in the Central list for the Other Backward Classes. Self-declaration in the prescribed format as available with this detailed Notification on CSU's website. They shall ensure that their Community falls under the Central List of OBCs as approved by the Government of India. Self-attested copy of OBC certificate and self-declaration as to OBC (Non-Creamy layer) should be annexed to hard copy of online application along-with other necessary enclosures.

30. If the relevant certificates for respective reserved categories are not submitted with the application, the application may be rejected and no appeal against its rejection will be entertained.

31. **Medical Fitness:** Candidates must be in sound health. They must, if selected, be prepared to undergo such medical examination and satisfy such medical authority as the institution may require, as per rules.

32. The Candidates should keep a copy of Application printout along-with fee submission receipt for their future reference.

33. The Central Sanskrit University, Delhi reserves the right to modify/withdraw/cancel any communication made to the candidate(s) at any stage in case of any inadvertent mistake in the process of selection as may be detected even after issue of appointment letter.

34. The select panel of candidates for this recruitment process will be valid as per CRRs-2025 of CSU as adopted by the Scheme.

35. The Central Sanskrit University, Delhi reserves the right to reject any application without assigning any reason thereof. The CSU reserves the right to increase or decrease the vacancies according to the circumstances, which will be notified.

36. Interim enquiries shall not be entertained.

37. **Statutory Warning:** Selection shall be conducted on a **free, fair, and strictly merit-based principle**. Any attempt detected to influence, compromise, or subvert the selection process, at any stage, shall result in the immediate termination of candidature/ termination of service and the institution shall initiate legal action against the concerned individual.

38. Canvassing in any form will be a disqualification.

39. In case of any dispute in this regard, any suit or legal proceeding against the **institution/University**, the territorial jurisdiction shall be **Hon'ble Courts in Delhi**.

40. In case of any grievance of any candidate relating to recruitment, the candidate may also approach the Vice- Chancellor/Registrar of CSU in writing for redressal sufficiently in advance.

41. For any technical problem(s) faced during Registration/Online application submission etc., contact at:-support-recruitment@csu.co.in

42. Regarding any ambiguity, relating to the recruitment rules in general and eligibility in respect of any post in particular, the decision of the Competent Authority of the University shall be final. If there exists any controversy in selection process or any dissatisfaction of the candidate therefore, the decision of the Competent Authority of CSU, Delhi shall be final.

Sd/-

REGISTRAR (I/c)

Annexure-I

Qualifications and other eligibility criteria for the above-mentioned posts

1. College Librarian:

Eligibility Criteria for the College Librarian post: -

Qualifications (Essential):-

i) A Master's Degree in Library Science, Information Science or Documentation Science or an equivalent professional degree, with at least 55% marks (or an equivalent grade in a point-scale, wherever grading system is followed).

ii) A consistently good academic record, with knowledge of computerization of library.

iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/ SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be:

Provided that the, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws/ Regulations of the Institution awarding the degree, and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfilment of the following conditions: -

a) The Ph.D. degree of the candidate has been awarded in the regular mode;
b) The Ph.D. thesis has been evaluated by at least two external examiners;
c) Open Ph.D. viva voce of the candidate has been conducted;
d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a referred journal;
e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

Note:

(i) The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

(ii) NET/SLET/SET shall also not be required for candidates in such Master's Programmes for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

Desirable:

(i) Acharya or MA in Sanskrit
(ii) Knowledge of Hindi and/or English
(iii) Knowledge of epigraphy.
(iv) Knowledge of Manuscripts.

2. Section Officer

(i) A Bachelor's Degree in any discipline from any recognized Institute/ University.
(ii) Three Years' Experience as Assistant in the Level-6 or eight years as UDC in Level 4 in any Central /State Govt./University/ PSU and other Central or State Autonomous Institutions or holding equivalent positions in any reputed Private companies/ bank with annual turnover of at least Rs.200/- Crores or more.
(iii) Proficiency in Computer Operation, noting and drafting.

3. Assistant

(i) Bachelor Degree from a recognized University/ Institution.
(ii) Three Years of experience as UDC or equivalent in the Level 4 in Central/State Government/ University/ PSU and other Central / State Autonomous Bodies or equivalent pay package in the reputed private Companies/ corporate banks with a minimum annual turnover of at least Rs.200/- Crores or more.
(iii) Proficiency in Typing, Computer applications, noting and drafting.

4. Professional Assistant

i) Master's Degree in Library & Information Science from any recognised University /Institution with 02 years experience in the relevant field in a University/Research establishment / Central / State Govt. / PSU and Library of other autonomous Institutions.

OR

Bachelor's Degree in Library / Library and Information Science from any recognised Institute/ University with 03 years experience in the relevant field in a University / Research Establishment / Central / State Govt. / PSU and Library of other autonomous Institutions.

ii) Knowledge of Computer Applications.

5. Upper Division Clerk (UDC)

(i) A Bachelor's Degree from any recognized Institute/ University.
(ii) Two year experience as Lower Division Clerk/ Equivalent posts in University/ Research Establishment / Central State Govt./ PSU/ Autonomous Bodies or equivalent pay package in the reputed private Companies/ corporate banks with a minimum annual turnover of at least Rs.200/- Crores or more.

(iii) Speed in English Typing @ 35 wpm OR Speed in Hindi Typing @ 30 wpm

(iv) Proficiency in Computer Operations.

6. Lower Division Clerk (LDC)

(i) A Bachelor's Degree from any recognized Institute/ University.
(ii) English Typing @ 35 wpm OR Hindi Typing @ 30 wpm (35wpm and 30wpm correspond to 10500KDPH/9000KDPH on an average of 5 Key depressions for each work)
(iii) Proficiency in Computer Operations.

Sd/-
REGISTRAR (I/c)